



**MAEF Public Charter Schools
dba ACCEL Day and Evening Academy
Meeting of the Board of Directors**

Tuesday, October 9, 2018
8:30 AM

MINUTES

Members present: Henry O'Connor (Chair), Charlotte Greene, Jordan Jones, Rob McGinley, Richard Perry, Mark Spivey and Sarah Stashak

Members absent: Bernadette Burroughs, Lance Covan and Ernest Gwinn

ACCEL Staff present: Jeremiah Newell and Janice Rivers

MAEF Staff present: Carolyn Akers and Michelle Parson

Guest present: Nash Campbell

Board Chair, Henry O'Connor

- Called the meeting to order at 8:33am
- Roll Call of all present
- Mission Moment-Return on Investment

Approval of Minutes

ACTION ITEM #1- Henry O'Connor asked for a motion to approve the September 11, 2018 BOD minutes.

Charlotte Greene made the motion; Mark Spivey seconded the motion. Henry O'Connor called for a vote, and it was passed with a 7-0 vote.

School Leaders Report, Jeremiah Newell

- Finishing up the first quarter this week.
- Administered the ACT WorkKeys last week. The Pre-ACT will be administered this upcoming week and the ACT will be administered in the Spring.
- The Auburn Center for Evaluation visited ACCEL on September 19th and 20th. Should have a complete report by November 1st. Will make the report available to the board once complete.
- We have exceeded the 300-student enrollment range. We now have around 308 students. The goal for next year is to enroll 320 students.

- Jeremiah reviewed with board the Abstract of the Charter School Planning Grant that was awarded to the Mobile Area Education Foundation (MAEF) to be implemented at ACCEL Day and Evening Academy.
- Thanked the Academic Excellence Committee for helping develop the 2018-2019 School Performance Goals. Jeremiah then reviewed the 2018-2019 School Performance Goals and answered questions from board members.

Approval of 2018-2019 School Performance Goals

ACTION ITEM #2- Henry O'Connor asked for a motion to approve the 2018-2019 School Performance Goals for ACCEL Day and Evening Academy.

Charlotte Green made the motion; Rob McGinley seconded the motion. Henry O'Connor called for a vote, and it was passed with a 7-0 vote.

Financial Report, Mark Spivey

- Mark reported that the NextGen files have been encrypted with Ransomware.
- Michelle Parson has made available the August and September 2018 bank statements for the board to review.
- Mark then reviewed the Audit Engagement Letter from Hartmann, Blackmon & Kilgore, P.C. to conduct the Fiscal Year 2018 Audit for ACCEL Day and Evening Academy. He then answered any questions from board members.

ACTION ITEM #3- Henry O'Connor asked for a motion to accept the Audit Engagement Letter from Hartmann, Blackmon & Kilgore, P.C. to conduct the Fiscal Year 2018 Audit for ACCEL Day and Evening Academy.

Rob McGinley made the motion; Jordan Jones seconded the motion. Henry O'Connor called for a vote, and it was passed with a 7-0 vote.

Approval of State Required Policies

Jeremiah reviewed the ACCEL Day and Evening Academy **Sex Offender Policy** with the board and answered any questions. The board suggested the word K-12 be revised throughout the policy.

ACTION ITEM #4- Henry O'Connor asked for a motion to approve the ACCEL Day and Evening Academy Sex Offender Policy subject to legal revision of the word K-12 throughout the policy.

Mark Spivey made the motion; Charlotte Greene seconded the motion. Henry O'Connor called for a vote, and it was passed with a 7-0 vote.

Jeremiah reviewed the ACCEL Day and Evening Academy **Litigation Notification Policy** with the board and answered any questions. The board suggested to correct the spelling of the word Notification.

ACTION ITEM #5- Henry O'Connor asked for a motion to approve the ACCEL Day and Evening Litigation Notification Policy with correcting the spelling of the word Notification.

Charlotte Greene made the motion; Jordan Jones seconded the motion. Henry O'Connor called for a vote, and it was passed with a 7-0 vote.

Committee Reports

Marketing and Development Committee:

Sarah Stashak reviewed the Marketing Report

- Marketing/Near-Term
 - Social Media
 - Staff/Parent Council
 - Increase Awareness
- ***Longer-term***
 - Engage next generation
- Development
 - Lunch and Learns
 - List of “asks”
 - Grants
 - Funding/Fundraising
 - Lunch & Learn Contacts

Governance and Operations Committee:

Richard Perry and Rob McGinley reported the following:

New membership and Bylaws:

- Finalize bylaws before adding any new ACCEL board members
- ACCEL board membership and officer terms/Board turnover
- Conclusion: Educate the board about obligations of a school board before changing the bylaws

Food transportation:

- Short term solution working
- Purchase of 15 passenger Van/Bus (Insurance, warranty and maintenance)

Legislative Changes:

- Good time to seek changes

Henry O'Connor adjourned the meeting at 10:01AM.

Respectfully submitted by,



Charlotte Greene
ACCEL Board Secretary

Janice Rivers

Janice Rivers
MAEF PCS Staff