



MAEF Public Charter Schools  
dba ACCEL Day and Evening Academy  
Meeting of the Board of Directors

Tuesday, September 11, 2018  
8:30 AM

**MINUTES**

**Members present:** Henry O'Connor (Chair), Bernadette Burroughs, Lance Covan, Charlotte Greene, Ernest Gwinn, Jordan Jones, Rob McGinley, Richard Perry, Mark Spivey and Sarah Stashak

**Members absent:** 0

**ACCEL Staff present:** Jeremiah Newell, Janice Rivers, and Chandra Scott

**MAEF Staff present:** Carolyn Akers and Michelle Parson

**Guest present:** Nash Campbell and Jean McCutchen

Board Chair, Henry O'Connor

- Called the meeting to order at 8:50am
- Mission Moment-Malcolm Gladwell
- Roll Call of all present

### **Approval of Minutes**

**ACTION ITEM #1- *Henry O'Connor asked for a motion to approve the August 7, 2018 BOD minutes.***

Charlotte Greene made the motion; Mark Spivey seconded the motion. Henry O'Connor called for a vote, and it was passed with a 10-0 vote.

### ***School Leaders Report, Jeremiah Newell***

- Class size has not been a major issue thus far.
- We are seeing less discipline issues this year.
- There are 60% Female and 40% Male scholars this year.
- We have partnered with Thompson Engineering and will implement a FAB Lab at ACCEL.
- Evaluators from Auburn will visit ACCEL school on September 19-20, 2018.
- Statement of Economic Interest must be completed by all ACCEL board members.
- We have around 40 students enrolled in Advanced Placement classes.
- Introduced 3 ACCEL students to address the board on how this school year is going and how is it different from last year.

Next, Jeremiah Newell reviewed the Child Nutrition Program (CNP) contract with board.

***ACTION ITEM #2- Henry O'Connor asked for a motion to approve the Child Nutrition Program (CNP) contract between The Board of School Commissioners of Mobile County and MAEF Public Charter Schools, Inc. (ACCEL Day and Evening Academy)***

Charlotte Greene made the motion; Jordan Jones seconded the motion. Henry O'Connor called for a vote, and it was passed with a 10-0 vote.

***ACTION ITEM #3- Henry O'Connor asked for a motion to approve the Designation of Academic Excellence Committee for Disciplinary Hearings.***

Lance Covan made the motion; Mark Spivey seconded the motion. Henry O'Connor called for a vote, and it was passed with a 10-0 vote.

## **Financial Report**

- Michelle Parson and Jean McCutchen presented the July 2018 financials and the 2019 Budget in the ACCEL Budget Hearing which was held on September 11, 2018 at 8:00am before the regular scheduled ACCEL board meeting.
- Sarah Stashak suggested that footnotes be added to future ACCEL financials, so the board can have a better understanding.

***ACTION ITEM #4- There being no further questions, Henry O'Connor asked for a motion to approve the 2018 July Financials and the 2019 Budget***

Lance Covan made the motion; Mark Spivey seconded the motion. Henry O'Connor called for a vote, and it was passed with a 10-0 vote.

## **Committee Reports**

### ***Finance Committee:***

- Mark Spivey stated that the Finance Committee will work with Michelle Parson and Jean McCutchen on getting highlights and foot notes added to future ACCEL financials.

***Governance and Operation Committee:***

- There are two new potential board members that will be added to the ACCEL BOD. We have not formally approved any new board members.
- ACCEL board would like to meet with the potential members before recommending approval.

***Marketing and Development Committee:***

- The committee has decided not to move forward with any marketing for student recruitment as we have reached the enrollment number for this school year.
- Will continue to work with Chandra Scott and make sure she is supported in her work.
- Would like to get a list of MAEF donors so that we don't have any confusion on who to ask for monies.
- Suggest that we highlight our students on Social Media.

***Academic Excellence Committee:***

- Inquired about Scantron testing of ACCEL students.

**Executive Session**

**The ACCEL BOD entered Executive Session on September 11, 2018 at 9:47am on a motion by Henry O'Connor, seconded by Jordan Jones. All present voted yea on a roll call vote.**

**Members present:** Henry O'Connor (Chair)-yea, Bernadette Burroughs-yea, Lance Covan-yea, Charlotte Greene-yea, Ernest Gwinn-yea, Jordan Jones-yea, Rob McGinley-yea, Richard Perry-yea, Mark Spivey-yea and Sarah Stashak-yea.

The following items were discussed:

**Nash Campbell, Board Attorney declared that discussion of good name and character is an acceptable reason to enter executive session pursuant to the Alabama Open Meetings Act as amended.**

***The Board returned to open session at 10:05am.***

Henry O'Connor adjourned the meeting at 10:10AM.

Respectfully submitted by,



Charlotte Greene  
ACCEL Board Secretary



Janice Rivers  
MAEF PCS Staff